

**PROJECT:**

**DATE:** \_\_\_\_\_  
**DATE DUE:** \_\_\_\_\_  
**JOB#:** \_\_\_\_\_  
**INV#:** \_\_\_\_\_

**CLIENT NAME:** \_\_\_\_\_ **PHONE#:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **FAX#:** \_\_\_\_\_

\_\_\_\_\_ **E-MAIL/ONLINE:** \_\_\_\_\_

**ARTIST:** \_\_\_\_\_  
**ARTIST:** \_\_\_\_\_  
**SALES:** \_\_\_\_\_  
**SALES:** \_\_\_\_\_

**JOB DESCRIPTION/INFORMATION:**

**EST. DESIGN TIME:**

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Description	Quantity	Rate	Amount

<b>PROJECT APPROVAL BY:</b> _____	<b>DATE:</b> _____
<b>CORRECTIONS APPROVED BY:</b> _____	<b>DATE:</b> _____
<b>DELIVERED BY:</b> _____	<b>DATE:</b> _____
<b>RECEIVED:</b> _____	<b>DATE:</b> _____

<b>SUB TOTAL:</b>	_____
<b>DISCOUNT:</b>	_____
<b>TAX ( Y / N ):</b>	_____
<b>TOTAL:</b>	_____

**OTHER:** \_\_\_\_\_

**PROJECT:**

DATE: \_\_\_\_\_  
 DATE DUE: \_\_\_\_\_  
 JOB#: \_\_\_\_\_  
 INV#: \_\_\_\_\_

CLIENT NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX#: \_\_\_\_\_

ARTIST: \_\_\_\_\_  
 ARTIST: \_\_\_\_\_  
 SALES: \_\_\_\_\_  
 SALES: \_\_\_\_\_

E-MAIL/ONLINE: \_\_\_\_\_

JOB DESCRIPTION/INFORMATION:

EST. DESIGN TIME

Description	Quantity	Rate	Amount

PROJECT APPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 CORRECTIONS APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 DELIVERED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 RECEIVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**SUB TOTAL:**   
**DISCOUNT:**   
**TAX ( Y / N ):**   
**TOTAL:**

OTHER: \_\_\_\_\_